



**Workforce Development Department
Administration Division**

Reg Javier
DEO

**Request for Partnership
AB 1111 Breaking Barriers to Employment Initiative**

This notice shall serve as a procedural document for qualified Community Based Organizations (CBOs) seeking partnership with the San Bernardino County Workforce Development Board (WDB) for funding through the AB1111 Breaking Barriers to Employment Initiative.

Criteria

The WDB will consider supporting applications for AB 1111 funding by providing a letter of partnership that includes intent to establish a Memorandum of Understanding (MOU). Entities requesting a letter of partnership must submit a *two page maximum* summary of their proposal. These requests should address the following:

- Describe the type of organization requesting the letter of partnership including whether the organization has 501(c)(3) status.
- Confirm the organization's capacity to serve as the lead applicant and fiscal agent for the grant program.
- Describe how the organization's mission and vision align with that of the WDB.
- Describe the proposed project, including:
 - A description of the proposed program including services to be provided.
 - The target population(s) and number of individuals to be served.
 - The location(s) where services will be provided.
 - Explanation affirming the project and its activities do not duplicate services already provided by the WDB's America's Job Centers of California or GenerationGo! Youth program.
 - How this project and its activities align with the WDB's 2017-2020 local plan <http://wp.sbcounty.gov/workforce/about/strategic-priorities/>.
- If the proposal is industry based, identify which of the following in-demand industries identified by the WDB will be served:
 - Transportation/Logistics
 - Manufacturing
 - Health Care
 - Construction, and
 - Professional, Scientific, and Technical Services

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- Describe the level of anticipated partnership with the WDB.
- Describe how required matching funds will be paid. Please include funding source(s) and amount.

In addition, the request must include the following information:

- Name of organization and address
- Point of contact, title, email and telephone number
- History and background information on the organization

Please Note: Due to funding from the Prison to Employment (P2E) initiative, other underserved populations may have a priority of service for San Bernardino County's AB 1111 partnerships. Applications that are able to provide quality services County-wide will have a higher priority in the review process.

Deadline

All requests for letter of partnership with the WDB must be submitted via email by 3 pm on Friday, August 9, 2019 to:

henry.nickel@wdd.sbcounty.gov

Subject line: AB1111 Grant Partner Request / Attention: Henry Nickel

Following submission of the request for a letter of partnership, the WDB will identify and notify successful partners / co-applicants no later than August 16, 2019.

If you have questions regarding the above process or need additional information, please contact the WDB at henry.nickel@wdd.sbcounty.gov or call 909-387-9835.

The San Bernardino County Workforce Development Board thanks you for your interest in partnering on the AB 1111 Breaking Barriers to Employment Initiative.